Thank you for your interest in the Ridgewater College/Hennepin County Medical Center Paramedic program. Please read the following information carefully and let us know if you have any questions.

**Overview**

The Ridgewater College/ Hennepin County Medical Center Paramedic program is an Associate of Applied Science (AAS) degree program that includes EMT courses, general education and science courses, and core paramedic courses. This program is designed for individuals with no EMT experience as well as for experienced EMTs who are seeking an associate’s degree.

The Ridgewater College/Hennepin County Medical Center Paramedic program is committed to providing the highest quality Emergency Medical Paramedic program with rigorous and comprehensive face-to-face and/or online didactic instruction, extensive hands-on educational/training labs, and broad clinical and field experiences. In addition to maintaining the standards established by CAAHEP, our program outcomes include academic and professional standards designed to meet the expectations of Health Care Organizations and ensure that graduates are prepared to provide safe and effective patient care.

Paramedic classes are currently held Tuesday and Thursday from 6-10pm and approximately one Saturday a month from 8:00am-4:30pm. (It is expected that this schedule will continue in 2016-17). Course delivery includes a blend of classroom and/or web-based lecture and on-site lab sessions. Classroom and lab sites may include HCMC in Minneapolis and one of the Ridgewater campus sites in Hutchinson and/or Willmar depending on enrollment. In addition, ambulance and hospital clinicals will require approximately 600 hours scheduled at ambulance and healthcare facilities at multiple locations. Note, clinical assignment requirements include both hours and specific patient contacts, and the hours required to complete the patient contacts may impact the total clinical hours for each student.
Ridgewater/HCMC Paramedic Program
Paramedic AAS Admission Requirements

- The application to the Paramedic AAS degree can be completed online at: www.ridgewater.edu, or you can print and submit a paper copy. List Paramedic as the major. At this point, please list Hutchinson as your campus even if you will be applying for the HCMC Paramedic cohort
- Submit a high school transcript or proof of GED
- $20 application fee
- If you have taken courses at another MNSCU college/university – please list them on your college application so we can get your official transcripts. If you have college transcripts from a private or out of state college/ university – you will need to request that official copies be sent directly to the Admissions Office – Attention: Stacey Kohn.

Students have to complete all of Paramedic Admissions Requirements before being fully accepted and allowed to enroll in the Paramedic core courses which start in the Summer Semester each year. If all of the admission requirements have not been completed, students will initially receive a “tentative” acceptance in the Paramedic program, and it is their responsibility to provide documentation to the college as they complete remaining requirements.

Please submit the attached checklist when you have completed all of the requirements. This will secure your place for the summer Paramedic courses at the site you prefer. You are not guaranteed a spot in paramedic core classes unless the following have been completed and documentation provided.

Paramedic AAS Admission Requirements

- EMS 1116 & EMS 1118, or equivalent EMT-B credit course. Note, non-credit EMT-B or higher certification will require credit for prior learning for the AAS degree.
- Current Healthcare Provider CPR certification.
- EMSP 1096 – BLS Internship. The course must be completed or you must be currently enrolled. Note, this course is taken the semester after you complete your EMT certification. If you have current work experience as an EMT please contact the paramedic program advisor - Gary Zvorak. Gary.zvorak@ridgewater.edu
- Completed Paramedic Entrance Exam See attached information for details
- Accuplacer assessment scores as follows:

<table>
<thead>
<tr>
<th>Admission Criteria Table: Required Assessment Test Scores or Course Equivalents</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCUPLACER Score</strong></td>
</tr>
<tr>
<td>Reading 78 or higher on Reading Comprehension Test</td>
</tr>
<tr>
<td>English 86 or higher on Sentence Skills Test AND 78 on Reading Comprehension Test</td>
</tr>
<tr>
<td>Math 56 or higher on Elementary Algebra Test</td>
</tr>
</tbody>
</table>
If you have any questions regarding admission, please contact Sally Kerfeld, Director of Admissions at 1-800-722-1151 or sally.kerfeld@ridgewater.edu.

Other Important Requirements after Application/Acceptance

In addition to the admissions requirements, completion of background study and immunizations are mandatory. You will be contacted regarding these items by the Paramedic program prior to starting classes. Accepted Paramedic students who do not fulfill these requirements will lose their space in the program.

- MN Department of Health and Human Services background study is required for all students. An individual may be disqualified from having patient contact and would not be permitted to participate in the clinical experience.
  - Note, the background study is completed by the college when the student enrolls for summer term classes. Individuals with concerns or questions should discuss with the Paramedic Advisor.
- Completion of the Health Information Packet which includes documentation of current immunizations for rubella, chicken pox and mumps (Hepatitis B and a Mantoux test is also required), and a physical examination.
  - The Physical Examination and Health Information Packet should be completed prior to the Paramedic Orientation session. Individuals with concerns or questions should discuss with the Paramedic Advisor.

<table>
<thead>
<tr>
<th>Paramedic AAS Degree Program Course Planner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to beginning courses, all previous transcripts should be evaluated for transfer credits.</td>
</tr>
<tr>
<td>Emergency Medical Technician 1</td>
</tr>
<tr>
<td>Emergency Medical Technician 2</td>
</tr>
<tr>
<td>General Education Courses</td>
</tr>
<tr>
<td>Subtotal Credits</td>
</tr>
<tr>
<td>Summer Term</td>
</tr>
<tr>
<td>Introduction to Emergency Care</td>
</tr>
<tr>
<td>Anatomy &amp; Phys for the Paramedic</td>
</tr>
<tr>
<td>Ambulance Operations I</td>
</tr>
<tr>
<td>Airway and Pulmonology Assessment</td>
</tr>
<tr>
<td>Patient Assessment</td>
</tr>
<tr>
<td>Subtotal Credits</td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
</tr>
</tbody>
</table>

Total Credits Required: 64
Ridgewater/HCMC Paramedic Program
Application and Checklist for AAS Option - Summer 2016

The submission of this checklist indicates you have completed all of the admission requirements and will be starting the Paramedic core classes starting summer 2016. This checklist also allows you to indicate which site you want.

Name (Last, First, Middle) __________________________ Date of Application: __________

Student ID#: ______________________

Preferred lab site? Hennepin County Medical Center _____ Ridgewater College: Hutchinson campus ____ or Willmar campus ____

Current Mailing Address

(Street, Rural Route, House/Apartment Number, P.O. Box) ____________ (City, State, ZIP, County) ____________

Home Phone ________________ Cell Phone ________________ Email ______________________________

Paramedic Application Checklist for AAS Option

☐ Accepted to Ridgewater College – Paramedic AAS degree

☐ EMT-B or higher certification – attach a copy of the card with expiration date

Have you worked as an EMT? Yes ___ No ____ If yes, for how long? __________________

☐ Healthcare Provider CPR – attach a copy of the card with expiration date

☐ Accuplacer testing or course required

☐ Reading – 78 or higher on test or take Reading 99 – or testing was waived

☐ Sentence Skills – 86 or higher on test or take English 94 – or testing was waived

☐ Math – 56 or higher on Elementary Algebra or take Math 97 – or testing was waived

☐ EMSP 1096 – BLS Internship completed: Date: ________________ Currently enrolled? __________

☐ Not required, per instructor ______

☐ FISDAP Entrance Exam completed (See information sheet for details)

I have read and understand the information provided in the Paramedic Application Package.

Name (printed) __________________________

Signature __________________________ Date________________

Checklist and all supporting documents must be mailed, faxed or emailed to:

Ridgewater College
Attn: Stacey Kohn - Admissions
2 Century Avenue SW
Hutchinson MN  55350
Fax: 320-234-8506
Stacey.kohn@ridgewater.edu
# Acute Care Paramedic Associate in Applied Science Degree

## 2015-2016 Educational Plan (64 credits)

### Paramedic Courses (48 Credits Required)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMS 1116</td>
<td>Emergency Medical Technician 1</td>
<td>4</td>
</tr>
<tr>
<td>EMS 1118</td>
<td>Emergency Medical Technician 2</td>
<td>3</td>
</tr>
<tr>
<td>EMSP 1096</td>
<td>BLS Internship</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1502</td>
<td>Introduction to Emergency Care</td>
<td>1</td>
</tr>
<tr>
<td>EMSP 1504</td>
<td>Anatomy &amp; Phys for the Paramedic</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1506</td>
<td>Pharmacology for the Paramedic</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1510</td>
<td>Ambulance Operations I</td>
<td>1</td>
</tr>
<tr>
<td>EMSP 1530</td>
<td>Airway and Patient Assessment</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1540</td>
<td>Shock and Trauma</td>
<td>3</td>
</tr>
<tr>
<td>EMSP 1552</td>
<td>Pulmonology</td>
<td>1</td>
</tr>
<tr>
<td>EMSP 1554</td>
<td>Cardiology</td>
<td>4</td>
</tr>
<tr>
<td>EMSP 1560</td>
<td>Medical Emergencies</td>
<td>4</td>
</tr>
<tr>
<td>EMSP 1570</td>
<td>Special Populations</td>
<td>3</td>
</tr>
<tr>
<td>EMSP 1580</td>
<td>Clinical I</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1582</td>
<td>Clinical II</td>
<td>3</td>
</tr>
<tr>
<td>EMSP 1590</td>
<td>Field Clinical</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1592</td>
<td>Field Clinical II</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1596</td>
<td>Field Internship</td>
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</tr>
<tr>
<td>EMSP 1512</td>
<td>Ambulance Operations II</td>
<td>2</td>
</tr>
<tr>
<td>EMSP 1600</td>
<td>ACLS Provider</td>
<td>1</td>
</tr>
<tr>
<td>EMSP 1602</td>
<td>PALS Provider</td>
<td>1</td>
</tr>
</tbody>
</table>

### General Education (16 Credits Required)

- Choose at least one course from the following list:
  - ENGL 121  College Composition I .................... 3
  - CMST 121  Intro to Communications .................. 3
  - CMST 226  Interpersonal Communications ............ 3

- Choose at least one course from the following list:
  - BIOL 108  Human Biology .................................. 4
  - BIOL 210  Human Anatomy .................................. 4
  - BIOL 211*  Human Physiology ............................ 4

- Choose at least one course from the following list:
  - PSYC 131  Introduction to Psychology ................ 4
  - SOC 105  Introduction to Sociology .................... 3
  - SOC 106  General Social Problems ....................... 3
  - SOC 242  Racial and Cultural Minorities ............... 3
  - PSYC 263** Developmental Psychology ................ 3

### General Education Electives:

A minimum of 16 credits of general education courses are required for this degree. General education elective courses may be selected from any MNTC goal area. Elective courses should be selected with recommendation from advisor.

### Notes:

* BIOL 210 and CHEM 101 or higher are prerequisites for BIOL 211
* PSYC 131 is a prerequisite for PSYC 263
Paramedic Entrance Exam

You are required to take the Paramedic Entrance Exam as part of your application to the program. The exam is a tool for assessing your strengths and weaknesses in a variety of academic and affective domains. The first thing you'll need to do is create an account. There is a $24 account set up fee that needs to be paid online through FISDAP. To do so:

**Metro students**

- Go to [https://www.fisdap.net](https://www.fisdap.net).
- Click the "Create an Account" button.
- Enter the product code into the field and follow the prompts to purchase an account.

Product Code: HCMC1575-U6HS or [Just click this link](https://members.fisdap.net/account/new/index?code=HCMC1575-U6HS)

Once you've created your account, contact Jon Willoughby jonathan.willoughby@hcmed.org to set up a time to take your exam. These will be Tuesday or Thursday Afternoons at HCMC Emergency and Critical Care Education at the HCMC Parking Ramp 1st floor 600 Park Ave Minneapolis, MN 55415. When you go and sit to be proctored (monitored), you will log in with the account you've created, click on 'Take a Test' under Quick Links on your dashboard, and then select the Paramedic Entrance Exam. From there, you will be asked for a 'proctor password,' have the proctor type it in and you should be all set to go.

**Outstate students - testing in Hutchinson or Willmar**

- Go to [https://www.fisdap.net](https://www.fisdap.net).
- Click the "Create an Account" button.
- Enter the product code into the field and follow the prompts to purchase an account.

Product Code: HCMC1575-WTCT or [just click this link](https://members.fisdap.net/account/new/index?code=HCMC1575-WTCT)

Once you have created your account, contact the Test Center on the Hutchinson or Willmar Campus to set up a time to take your exam. Test schedules for Willmar and Hutchinson campuses are listed below. When you go and sit to be proctored (monitored), you will log in with the account you have created, click on 'take a test' under Quick Links on your dashboard, and then select the Paramedic Entrance Exam. From there, you will be asked for a 'proctor password,' have the proctor type it in and you should be all set to go.
Willmar campus: Located - Student Services A Building – A146
Fall Semester 2015
Linda Larson - Test Center Proctor
Email: linda.larson@ridgewater.edu
320-222-5563
Monday 9:00 am-12:00 pm & 1:00 pm-3:30 pm
Tuesday 12:00 pm-2:30 pm & 3:30 pm-6:00 pm
Wednesday 9:00 am-12:00 pm & 1:00 pm-3:30 pm
Thursday 12:00 pm-2:30 pm & 3:30 pm-6:00 pm
Friday 9:00 am-12:00 pm

Hutchinson campus: Located in the Library - Room 134
Fall Semester 2015:
Barbara Saunders - Test Center Proctor
Email: Barbara.saunders@ridgewater.edu
320-234 - 8511
Monday 9 am – 12 PM & 1 – 3:30 PM
Tuesday 10:30 AM – 2:00 PM & 3:30 – 6:00 PM
Wednesday 9 am – 12 PM & 1 – 3:30 PM
Thursday - 9 am – 12 PM & 1 – 3:30 PM
Friday: 9 AM – 12 PM
* Tests are not distributed 30 minutes prior to closing time.