



Ridgewater College Student Senate Hutchinson, MN Meeting Minutes

Location: Room 301

Date: 11/04/2019

Prepared by: Jordan Walter

I. Call to order

- a) The meeting was called to order at 12:02 p.m.

II. Roll call

- | | |
|---|--|
| <input checked="" type="checkbox"/> Jeremiah Shoemaker | <input checked="" type="checkbox"/> Logan Groff |
| <input checked="" type="checkbox"/> Jordan Walter | <input checked="" type="checkbox"/> Ruby Lezama |
| <input type="checkbox"/> Steffany Christiansen | <input checked="" type="checkbox"/> Jessica Lozano |
| <input type="checkbox"/> Excused absence for an appointment | <input checked="" type="checkbox"/> Joseph Miller |
| <input checked="" type="checkbox"/> Ashley Farnick | <input checked="" type="checkbox"/> Emily Storm |
| | <input checked="" type="checkbox"/> Ashley Teubert |

III. Approval of Agenda

- a) The agenda was approved.

IV. Approval of Minutes

- a) The minutes from October 28th were approved.

V. Unfinished Business

- i) Our first item of unfinished business was to discuss what we want to focus on for this year. This included Star Campus and Census outreach. We discussed how we would use our office hours to work on these.
- ii) Our second item of unfinished business was to go over the upcoming Blitz Week. We discussed how we will use our office hours to educate ourselves on LeadMN's Scholarships to prepare for this event.

VI. New Business

- a) Our first item of new business was to have a refresh over several important topics, which are as follows:
 - i) Office Hours/ Delegating
 - ii) How to Use Teams
 - iii) How to use Canva
 - iv) Grades
 - v) Communication
 - vi) Bonding Time

VII. Verbal Reports

- a) Executive Positions
 - i) President – Emily Storm
 - ii) Vice President – Jeremiah Shoemaker
 - iii) Public Relations Administrator – Joseph Miller
 - iv) Administrative Director – Jordan Walter
 - v) Finance Officer – Ashley Teubert

VIII. Advisor – Heather Marcus

IX. Good of the Order/Announcements

- a) **EOV Meeting – Friday, Dec. 13th at 2pm- Room 460**
 - i) Let Heather know if you're interested
 - ii) Executive Board is required to attend
- b) **Senate Retreat with Willmar – Friday, Nov. 8**
 - i) Must ask instructors if you can get out of class if you are attending. Morning through early afternoon in cities.
 - ii) Leave @8:30, be in town @4:00
- c) **Blitz Week- Tuesday, Nov. 12th- 15th**
- d) **Gift Wrapping Fundraiser- Friday, Nov. 6th & 13th**
 - i) Volunteering needed from 12-7:00 p.m.

X. Adjournment

- a) Jeremiah motioned to adjourn and it was seconded at 12:58 p.m.
- b) Our next meeting will be on Friday Nov. 15th at 12 p.m. in room 301.